

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
BUDGET HEARING
SEPTEMBER 11, 2019, 7:00 P.M.**

BUDGET HEARING

Chairman Tanner Tool opened the 2019-2020 Budget Hearing at 7:01pm by calling for the roll with the following members responding: Kyle Lawrence, Tanner Tool, Mike Brown, Davis Miner and Cory Halliwell. Absent: None. Tanner announced that in accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted on the wall in the hallway leading to the meeting room.

The board reviewed the 2019-2020 Budget that was prepared by Dana F. Cole accounting firm. Ryan Hipke from the Dana F Cole accounting firm was present at the hearing to go through the budget document with the board and to answer any and all questions they may have. With no further questions from the board or the public, it was moved by Tanner and seconded by Mike to close the Budget Hearing at 7:14pm. Ayes: Kyle, Davis, Tanner, Cory, and Mike. Nays: none. The motion carried.

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
SPECIAL MEETING
SEPTEMBER 11, 2019, 7:00 P.M.**

A Special Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W Boyd Avenue, Elm Creek, Nebraska at 7:15 p.m. on September 11, 2019. Advance Notice of this hearing was given in advance thereof by posting of Notice in three public places within the Village and publication in the Kearney Hub, as shown in the Affidavit of Publication affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Chairman Tanner Tool opened the Special Meeting at 7:15pm by calling for the roll with the following members responding: Kyle Lawrence, Tanner Tool, Mike Brown, Davis Miner and Cory Halliwell. Absent: None. Tanner announced that in accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted on the wall in the hallway leading to the meeting room.

SPECIAL MEETING

AGENDA ITEM #1: Mark Canning Property

It was discussed that Mark will need to have an Administrative Plat done to combine the 4 lots into 1 big lot and the board agreed that the Village would pay to have this done. Mark will need to do a variance and bring it to the Planning Commission before coming back to the board for final approval. Suzanne will issue a Footing and Foundation Permit for his building and she will issue the full permit once the Administrative Plat Process begins so that he can continue to work on the project. Once the Administrative Plat process is complete, the village will be prepared to issue a Certificate of Occupancy to Mark. Suzanne will have the Footing and Foundation Permit and the Application for Variance ready for Mark to pick up in the office tomorrow. No action taken.

AGENDA ITEM #2: Passage of Resolution to Set Final Property Tax Request at an Amount that Differs from the Prior Year Request

Tanner introduced Resolution No. 2019-26:

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. 2019-26

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of the Village of Elm Creek passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Elm Creek, Nebraska, resolves that:

1. The 2019-2020 property tax request be set at \$213,346.
2. The total assessed value of property differs from last year's total assessed value by 6%.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$0.35 per \$100 of assessed value.
4. The Village of Elm Creek proposes to adopt a property tax request that will cause its tax rate to be \$0.37 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the Village of Elm Creek will decline from last year's by 14%.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2019.

Motion by _____, seconded by _____ to adopt Resolution #2019-26. Voting
 Yes were: _____ . Voting
 No were: _____ .

Dated this 11th day of September, 2019.

 Board Chairperson

ATTEST:

 Clerk/Treasurer

A motion by Tanner and seconded by Kyle to pass Resolution No. 2019-26 to set the final property tax request at an amount that differs from the prior year request. Ayes: Kyle, Davis, Tanner, Cory, and Mike. Nays: none. The motion carried.

AGENDA ITEM #3: Passage of Ordinance to Adopt the Budget Statement for 2019-2020 Fiscal Year

Tanner then introduced an Ordinance by Title and designated it as Ordinance No. 2019-26. A motion by Tanner and seconded by Cory to suspend the statutory rule requiring that ordinances be read on 3 separate occasions, so that Ordinance 2019-26 might be introduced, read by title 3 times and adopted at the same meeting.

VILLAGE OF ELM CREEK

ELM CREEK, NEBRASKA

ORDINANCE NO. 2019-26

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE VILLAGE OF ELM CREEK, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2019, through September 30, 2020. As sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the Village of Elm Creek, Nebraska. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Buffalo County, Nebraska, for use by the levying authority.

Section 2. This ordinance shall take effect and be in full force from and after its passage, approval and publication or posting as required by law.

Passed and adopted this 11th day of September, 2019.

Board Chairperson

ATTEST:

Board Secretary

Tanner then read Ordinance 2019-26 by title. It was called to question as to the adopting Ordinance No. 2019-26 adopting the 2019-2020 budget. It was moved by Tanner and seconded by Davis to adopt Ordinance No. 2019-26 adopting the budget for the fiscal year 2019-2020. Ayes: Kyle, Tanner, Cory, Davis and Mike. Nays: none. The motion carried and Ordinance No. 2019-26 is duly adopted by the Village of Elm Creek, Nebraska.

AGENDA ITEM #4: Personnel Summary

It was moved by Tanner and seconded by Davis to approve the Personnel Summary as presented by Suzanne. Ayes: Kyle, Davis, Tanner, Cory, and Mike. Nays: none. The motion carried.

AGENDA ITEM #5: Village Policy #001 – Purchasing

It was moved by Tanner and seconded by Davis to approve the Village Policy #001 – Purchasing with the added #6 language that any item over \$500 requires 2 informal cost comparisons to the Municipal Administrator for approval before purchasing. Ayes: Kyle, Davis, Tanner, Cory, and Mike. Nays: none. The motion carried.

AGENDA ITEM #6: Personnel Manual

It was moved by Tanner and seconded by Mike to approve the changes to the Personnel Manual. Ayes: Kyle, Davis, Tanner, Cory, and Mike. Nays: none. The motion carried.

AGENDA ITEM #7: Comprehensive Fee Schedule

It was moved by Tanner and seconded by Davis to approve the Comprehensive Fee Schedule as presented by Suzanne. Ayes: Kyle, Davis, Tanner, Cory, and Mike. Nays: none. The motion carried.

AGENDA ITEM #8: Jeb Boston Easement Vacation/Quitclaim

It was moved by Tanner and seconded by Cory to approve the Quitclaim Deed for Jeb Boston for the East 25.0 feet of vacated Yoder Street that abuts the West line of Lot Six (6) Block Three (3), Scott's Addition to Elm Creek, Buffalo

County, Nebraska with the West 8.0 feet thereof to be reserved for utility easement purposes and also approve the Quitclaim Deed for Willie Keep for the West 25.0 feet of vacated Yoder Street that abuts the East line of Block Four (4), Scott's Addition to Elm Creek, Buffalo County, Nebraska with the East 8.0 feet thereof to be reserved for utility easement purposes. Ayes: Kyle, Davis, Tanner, Cory, and Mike. Nays: none. The motion carried.

It was moved by Tanner and seconded by Davis to go into Executive Session at 8:57PM to discuss personnel. Ayes: Kyle, Tanner, Cory, Davis and Mike. Nays: none. The motion carried. It was moved by Tanner and seconded by Davis to come out of Executive Session at 10:05PM. Ayes: Kyle, Tanner, Cory, Davis and Mike. Nays: none. The motion carried.

AGENDA ITEM #9: Adjournment

All agenda items having been considered, it was moved by Kyle and seconded by Mike to adjourn this Special Meeting. Ayes: Kyle, Tanner, Cory, Mike, and Davis. Nays: none. The motion carried and the meeting was adjourned at 10:06p.m.

Chairman-Elm Creek Village Board

(SEAL)

ATTEST: _____
Village Clerk