

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
NOVEMBER 16, 2017, 7:30 P.M.**

A Regular Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 7:30 p.m. on November 16, 2017. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Chairman Jim Gunderson called the meeting to order at 7:31 p.m. by calling for the roll with the following members responding: Jim Gunderson, Davis Miner, Cory Halliwell, Tanner Tool and Mike Brown. Absent: none. Jim announced that the Open Meeting Laws were in the hallway leading to the meeting room for the public's inspection.

CONSENT AGENDA

It was moved by Jim and seconded by Cory to approve the Consent Agenda consisting of the minutes of the Regular Meeting on October 26, 2017 and the Special Meeting on November 6, 2017 and the Claims for the month of November 2017 in the amount of \$51,638.73. Ayes: Jim, Cory, Davis, Tanner and Mike. Nays: none. Absent: none. The motion carried.

DEPARTMENT REPORTS

EMPLOYEE REPORTS: Jim mentioned him and Clint had discussed previously that we need to start thinking about trading in the large Kubota mower with the 6ft deck. Clint reported it has approximately 900 hours and the board agreed that Clint needs to start checking on pricing for a new one and what we can get for a trade. Clint will have this information ready at the next board meeting.

SHERIFF'S REPORT: No report

REGULAR AGENDA

AGENDA ITEM #1: DISCUSSION/ACTION RE: Oak Creek Engineering to review future street projects and needs survey

Lance Harter with Oak Creek Engineering was in attendance to discuss with the board our One & Six Plan for the next summer. Jim asked Clint which streets in town were the worst. Clint said Oak, Pine, Todd, Buffalo Trail up and around down Church to Clark Street were needing some attention. Clint also said up around Oak, Pine and Todd also brings us back to the drainage issues as well in that area. Lance said he would be working with Clint to discuss the needs surveys over the next few weeks. No action taken.

AGENDA ITEM #2: DISCUSSION/ACTION RE: Handbooks

The Christmas and New Year's holiday was discussed regarding how it currently read in the policy manual and if it would need to be revisited and possibly changed. The board asked Wendy to look back to see how it had been handled in the past. Clint brought up our current ordinance regarding trailers and campers and parking them on the streets. He thought the board had passed an ordinance stating they could not be parked on the streets after October 1st. Currently the ordinance reads that campers and trailers can only be parked on the streets for 2 hours and only from sunrise to sunset. The village has been accommodating and has not enforced it during the summer months. Davis would like this to be on the agenda next month. Jim said he would contact Gary Davenport and have him start tagging trailers and campers that have not been moved off the street.

AGENDA ITEM #3: DISCUSSION/ACTION RE: Closing of Alley east of Ken Butler

Clint reported to the board that there is a sewer line that runs down this alley and it can't be closed. The board agreed with Clint. No action taken.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Rate increase request by Buffalo County Sheriff's Office

Buffalo County Sheriff's Department has requested a rate increase of 5% in the law enforcement contract we have with them. It was moved by Davis and seconded by Tanner to approve the 5% increase to \$2,445.00/month. Ayes: Jim, Cory, Davis, Tanner and Mike. Nays: none. The motion carried.

AGENDA ITEM #5: DISCUSSION/ACTION RE: Carnival

Jim talked with Kathy at McWhorter Enterprise to have her add the \$2M insurance coverage that was originally discussed as it was not disclosed in the contract they sent. They do provide their own employees to run the rides, games of chance and their food booths. Kathy reiterated the exclusive food court section of the contract that they are okay with other food booths that are in town for Stampede weekend, they just don't want them parked by their carnival set up. They bring in their own generators. Wristbands are \$10/each and are good for one day for 4 hours. We need to guarantee \$10,000 to McWhorter Enterprise for them to come. Jim has already asked for some donations from our local businesses. So far, 3 that he asked each said they would donate \$1,000. Jim also discussed with our insurance about getting additional coverage for the 3 days. Buffalo Stampede 2018 will be the 3rd weekend of August. It was moved by Tanner and seconded by Cory to approve the contract, with the additional changes, with McWhorter Enterprises. Ayes: Jim, Cory, Davis, Tanner and Mike. Nays: none. The motion carried.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Banners

No action taken.

AGENDA ITEM #7: DISCUSSION/ACTION RE: Bleachers

Clint asked the board now that football season is over, he has several villages interested in our old bleachers. Clint would like to know how much the board wants for them. The board told Clint to sell them for \$200/each. It was moved by Tanner and seconded by Davis to sell the bleachers for \$200/each. Ayes: Jim, Cory, Davis, Tanner and Mike. Nays: none. The motion carried.

AGENDA ITEM #8: DISCUSSION/ACTION RE: Executive Session

It was moved by Jim and seconded by Davis to go into executive session at 8:40pm to discuss personnel. Ayes: Jim, Cory, Davis, Tanner and Mike. Nays: none. The motion carried. It was moved by Jim and seconded by Mike to come out of executive session at 9:14pm. Ayes: Jim, Cory, Davis, Tanner and Mike. Nays: none. The motion carried.

AGENDA ITEM #9: Adjournment

All agenda items having been considered, it was moved by Davis and seconded by Cory to adjourn this Regular Meeting. Ayes: Jim, Cory, Davis, Tanner and Mike. Nays: none. The motion carried and the meeting was adjourned at 9:15p.m.

Chairman-Elm Creek Village Board

ATTEST:

Village Clerk

(SEAL)