

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 27, 2017, 7:30 P.M.**

A Regular Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 7:30 p.m. on July 27, 2017. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Chairman Jim Gunderson called the meeting to order at 7:30 p.m. by calling for the roll with the following members responding: Davis Miner, Jim Gunderson, Cory Halliwell, Mike Brown, and Gary Brouillette. Absent: None. Jim announced that the Open Meeting Laws were in the hallway leading to the meeting room for the public's inspection.

CONSENT AGENDA

It was moved by Jim and seconded by Mike to approve the Consent Agenda consisting of the minutes of the Regular Meeting on June 22, 2017 and the Special Meeting on June 27, 2017 and approval of the Claims for the month of July 2017 in the amount of \$152,934.40. Ayes: Jim, Davis, Cory, Mike and Gary. Nays: none. The motion carried.

DEPARTMENT REPORTS

EMPLOYEE REPORTS: Clint reported that the guys have the new picnic tables up at the park and they poured some concrete pads around the edges. They had a water line break down south this week around Pacific and Bond. Clint said the lines have barnacles built up on them and says it's only a matter of time before it could happen again. He said it was hard to tell, could be 2 years or it could be 2 days. Jim thought it might be wise to talk to Darrin Robinson again about what grants would be available to the Village to help defray the cost of replacing water lines. Clint reported that they continue to work on the compost piles. He also checked into pricing on replacing the spring rider at the park that was broke. It would cost approximately \$952 to replace. We currently have 3 working ones and the board decided not to fix it at this time. The board feels we will eventually phase them out to be replaced with another piece of equipment. Amber Taylor was at the meeting to discuss with the board the possibility of closing the pool August 13th when school starts back up. She will not have enough lifeguards available to staff the pool after the 13th as many of the lifeguards are involved in sports and other activities and the attendance on the weekends is low and just doesn't make sense to keep it open for only a few swimmers. The board decided to close the pool for the season on August 13th and the hours for that Saturday and Sunday will be from 1pm to 5pm.

SHERIFF'S REPORT: Captain Bob reported that once again things have been quiet on this side of the county for the month of June. There have not been any thefts here locally as there have been quite a few in the Kearney area.

REGULAR AGENDA

AGENDA ITEM #1: DISCUSSION/ACTION RE: Myron Zechmann with Lions Club requesting updates to the Elm Creek Welcome Signs

Myron was looking into refurbishing the welcome signs as you come into Elm Creek. He had discussed the details briefly with M&J Signs and he wants to make them larger, possibly 8ft x 12ft. Myron was not present at the meeting and no action was taken. The agenda item will be added to the August agenda.

AGENDA ITEM #2: DISCUSSION/ACTION RE: EC Cruisers Car Club requesting permission for Car Show during Buffalo Stampede

Rick Bauer was present to represent the EC Cruisers and to request the permission of the Village Board to allow the EC Cruisers Car Show for Buffalo Stampede weekend for the date of August 26, 2017 and to have the same streets as the previous year's barricaded off. Rick told Clint that they appreciate the work our guys do getting the barricades set up for them and for having the trash dumpsters available in the area. A motion was made by Jim and seconded by Cory to

allow the EC Cruisers Car Show for the August 26th Buffalo Stampede as they have done in years past. Ayes: Jim, Gary, Cory, Davis and Mike. Nays: none.

AGENDA ITEM #3: DISCUSSION/ACTION RE: Buffalo Stampede 2018

Jim was in Ansley when they had their celebration and they use McWhorter Enterprises out of Woonsocket, SD. They go all over and do carnival rides in SD, ND, NE and KS and are reasonably priced. They bring their own generator, 6 trailers that they stay in, they have 5 kid's rides, 4 adult rides, 1 food booth and couple games of chance. He spoke with a Cathy from McWhorter and she said it would take \$10,000 to get them here for 3 days. Cost approximately \$10/wristband. Jim would like to raise \$10,000 to give away 1000 wristbands to all the kids in Elm Creek. He has a list of businesses in town to approach about getting donations. Josh Graczyk told Jim he would donate \$1000. The carnival carries a \$2 million dollar policy but we could also pick up additional coverage with our own insurance and pick up special event coverage. Jim said he would pass out all the wristbands to all the kids in school since he will be retired, he can do that. They discussed having the carnival set up on Tyler Street by the park. The board is onboard with pursuing this for next year's Stampede. Jim will get more information from McWhorter Enterprises and start knocking on doors to get this moving. No action taken.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Approval of Quote from Country Estate Fence for \$2,373.20 to finish Cemetery Fence

It was moved by Jim and seconded by Gary to approve the purchase of fence materials from Country Estate Fence in the amount of \$2,373.20 to finish around the cemetery. Ayes: Jim, Davis, Cory, Mike and Gary. Nays: none. The motion carried.

AGENDA ITEM #5: DISCUSSION/ACTION RE: Purchase of fingerprint clock from Creativetime Solutions

Jim said the board has looked into getting an electronic time clock for awhile now to help make the accounting/tracking easier electronically as opposed to paper tracking. This will help when it comes to tracking each specific job done in regards to work comp insurance. Mike asked if the time clock was just a clock in and clock out or if it could be set up to have codes specific to each job that the guys would clock in for this job and clock out and then punch in a new code and clock in and out. That would be too much if that were the case. This time clock is just a punch in and a punch out for the days worked. The guys would need to have a paper form that they could manually write down on a daily basis the time spent on each job done. Example: 2 hours on garbage, 4 hours mowing, etc. To help track and to better allocate payroll expenses. Davis said at Ag Dryer the guys keep track down to the minute. The board does not expect our guys to track it to the minute but at least to the hour, or half hour or quarter hour. Davis explained it is not hard to write 2 hours mowing or 3 hours mowing. Clint wanted to know why it wasn't working the way it does with one payroll coming out of streets, one out of garbage etc. Clint piped in that he had one day last week that he was working on 5 different projects at the same time in a matter of 3 hours. Cory explained to Clint the cost and break down of how the work comp insurance determines the premium we pay. He explained to Clint that they go off the wages in that department. Right now if the entire payroll is in streets or garbage, that is what the insurance goes by those wages. So for example, sweeping the shop might be \$5 charged for every \$100 of your wages whereas garbage could be \$22 charged for every \$100 of your wages and if you are just doing paperwork in your office you may only be charged \$0.23 for every \$100 of your wages. When you're looking at a difference in \$15 to \$22 per every \$100, it really adds up quickly. Cory would like to have a form that they could fill out daily. Mike said his guys do this as well to the half hour increments. Davis would like to have more discussion on this and Jim agreed that it needed to be discussed more and that they would not purchase right now until they figure out which direction they want to move but all agreed something needs to be done. No action taken.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Acceptance of Brady Maas 2 week Termination Notice

It was moved by Jim and seconded by Gary to accept Brady Maas termination notice with his last day being July 28, 2017. Ayes: Jim, Davis, Cory, Mike and Gary. Nays: none. The motion carried.

AGENDA ITEM #7: DISCUSSION/ACTION RE: Executive Session

It was moved by Jim and seconded by Davis to go into executive session at 8:43pm to discuss personnel. Ayes: Jim, Davis, Cory, Mike and Gary. Nays: none. The motion carried. It was moved by Jim and seconded by Davis to come out of executive session at 9:20pm. Ayes: Jim, Davis, Cory, Mike and Gary. Nays: none. The motion carried.

AGENDA ITEM #8: Adjournment

All agenda items having been considered, it was moved by Davis and seconded by Cory to adjourn this Regular Meeting. Ayes: Jim, Davis, Cory, Mike and Gary. Nays: none. The motion carried and the meeting was adjourned at 9:21p.m.

Chairman-Elm Creek Village Board

ATTEST:

Village Clerk

(SEAL)