

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
SEPTEMBER 24, 2020, 7:30 P.M.**

A Regular Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 7:30 p.m. on September 24, 2020. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Tanner Tool called the meeting to order at 7:32 p.m. by calling for the roll with the following members responding: Kyle Lawrence, Davis Miner, Tanner Tool and Cory Halliwell. Absent: Mike Brown. Tanner announced that in accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted on the east wall of the meeting room.

CONSENT AGENDA

It was moved by Tanner and seconded by Davis to approve the Consent Agenda consisting of the Claims for the month of September 2020 in the amount of \$79,240.74 and to approve the minutes to the regular meeting on August 27, 2020 and the Budget Hearing on September 16, 2020. Ayes: Kyle, Davis, Tanner and Cory. Nays: none. Absent: Mike. The motion carried.

SHERIFF'S REPORT:

Captain Bob Anderson with the Buffalo County Sheriff's Department reported there have been no significant incidents and has been a normal August with activities.

REGULAR AGENDA

AGENDA ITEM #1: DISCUSSION/ACTION RE: Approve CDS Inspections Invoice #EC OOR-A03 for housing administrative services as part of the Owner Occupied Rehab Project

It was moved by Tanner and seconded by Cory to approve CDS Inspections Invoice #EC OOR-A03 for housing administrative services as part of the Owner Occupied Rehab Project #18-HO-34054 in the amount of \$175.00 for project related costs for work completed from February 27, 2020 to September 24, 2020. Ayes: Kyle, Davis, Cory, and Tanner. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #2: DISCUSSION/ACTION RE: Approve SCEDD Invoice #1060 for general administrative services as part of the Owner Occupied Rehab project

It was moved by Tanner and seconded by Davis to approve SCEDD Invoice #1060 in the amount of \$5,050.00 for general administrative services as part of the Owner Occupied Rehab project #18-HO-34054 for work completed from March 1, 2020 to June 30, 2020. Ayes: Kyle, Davis, Cory, and Tanner. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #3: DISCUSSION/ACTION RE: Approval of Request for CDBG Funds Drawdown #5

It was moved by Tanner and seconded by Cory to approve the request for CDBG Funds Drawdown #5 in the amount of \$5,050.00. Ayes: Kyle, Davis, Cory, and Tanner. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Approve contract with Barney Insurance for Village Employee Health Insurance Plan

Tim Hughbanks with Barney Insurance presented various employee health insurance options from 3 different companies and a few different plans under each company that could be offered to give the board an idea of costs and benefits associated with those plans. It was moved by Tanner and seconded by Davis to approve Barney Insurance for village employee insurance and to direct staff to work with Barney Insurance to establish employee health insurance plans to become effective January 1, 2021. Ayes: Kyle, Davis, Tanner and Cory. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #5: DISCUSSION/ACTION RE: Approve Ordinance #2020-2 to define trucks by weight and establish prohibitions

Taylor L'Heureux discussed with the board members and provided sample ordinances from surrounding communities as to how our village board would like our ordinance to read so that it is more clear and easier to enforce. Taylor will have an ordinance drafted for the boards' approval in October.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Appoint Park Advisory Board

Tabled

AGENDA ITEM #7: DISCUSSION/ACTION RE: Approve FY20-21 Comprehensive Fee Schedule

It was moved by Tanner and seconded by Cory to approve the 2020-2021 Funding Year Comprehensive Fee Schedule. Ayes: Cory, Davis, Tanner, and Kyle. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #8: DISCUSSION/ACTION RE: Consider and approve request for variance

It was moved by Tanner and seconded by Davis to deny the request for variance from Adam Pickel. Ayes: Davis, Tanner, Kyle and Cory. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #9: DISCUSSION/ACTION RE: Consider Approval of Business Retention and Improvement Loan Program Application

It was moved by Tanner and seconded by Cory to approve the Business Retention and Improvement Loan Application to Larry and Wynnie Reicks for \$8,170.50 under the following terms: As a loan with a term of five years and a 1% annual interest rate and to authorize the Chairperson to execute a contract to that effect. Ayes: Kyle, Cory, Tanner and Davis. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #10: DISCUSSION/ACTION RE: Consider approval of the revised 2019-2020 Business Retention and Improvement Loan Program Guidelines

It was moved by Tanner and seconded by Kyle to approve the revised 2019-2020 Business Retention and Improvement Loan Program Guidelines to allow grants and loans of up to \$25,000.00. Ayes: Davis, Tanner, Kyle and Cory. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #11: DISCUSSION/ACTION RE: Discuss and Consider approval of an extension request to the DED for the Owner Occupied Rehab Project

It was moved by Tanner and seconded by Davis to approve an extension request of 12 months to the DED for the CDBG Owner Occupied Rehabilitation Project #18-HO-34054. Ayes: Davis, Tanner, Kyle and Cory. Nays: none. Absent: Mike. The motion carried.

AGENDA ITEM #12: DISCUSSION/ACTION RE: Executive Session for Personnel Matters

It was moved by Tanner and seconded by Davis to go into Executive Session at 8:41PM to discuss Personnel Matters. Ayes: Davis, Tanner, Kyle and Cory. Nays: none. Absent: Mike. The motion carried. It was moved by Tanner and seconded by Davis to come out of Executive Session at 9:01PM. Ayes: Davis, Tanner, Mike, Kyle and Cory. Nays: none. Absent: none. The motion carried.

DEPARTMENT REPORTS

BUILDING PERMITS – Suzanne reported there have been 28 building permits this fiscal period totaling \$742 in permit fees.

EMPLOYEE REPORTS – The board would like the guys to mow the old haymill lot and clean it up and to mow the vacant lot.

OPEN PUBLIC DISCUSSION – Jack Shubert was at the meeting to discuss his concerns on the railroad crossing and who is responsible for maintaining it. Suzanne will contact U.P.R.R. to put in a request.

AGENDA ITEM #13: Adjournment

All agenda items having been considered, it was moved by Davis and seconded by Kyle to adjourn this Regular Meeting. Ayes: Davis, Kyle, Cory, and Tanner. Nays: none. Absent: Mike. The motion carried and the meeting was adjourned at 9:02p.m.

Chairman-Elm Creek Village Board

ATTEST:

Village Clerk

(SEAL)