

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MARCH 26, 2020, 7:30 P.M.**

As per Governor Pete Ricketts' Executive Order, dated March 17, 2020, No. 20-03, Corona Virus – Public Meetings Requirement Limited Waiver, the Village of Elm Creek Board of Trustees Regular Meeting scheduled for Thursday, March 26 at 7:30PM, was conducted as a virtual meeting via the ZOOM Meetings Platform. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Tanner Tool called the meeting to order at 7:31p.m. by calling for the roll with the following members responding: Kyle Lawrence, Davis Miner, Cory Halliwell, Mike Brown and Tanner Tool. Absent: none. Tanner announced that the Open Meeting Laws were posted on the village website for the public's inspection.

CONSENT AGENDA

It was moved by Tanner and seconded by Davis to approve the Consent Agenda consisting of the Claims for the month of March 2020 in the amount of \$48,544.91 and to approve the minutes of the Regular meeting and public hearing on February 26, 2020. Ayes: Kyle, Cory, Mike, Davis and Tanner. Nays: none. Absent: none. The motion carried.

SHERIFF'S REPORT:

Captain Bob was at the meeting to report for the Sheriff's Department.

REGULAR AGENDA

AGENDA ITEM #1: DISCUSSION/ACTION RE: Approve SCEDD Invoice #1035 for general administrative services as part of the Owner Occupied Rehab Project

It was moved by Tanner and seconded by Cory to approve SCEDD Invoice #1035 for general administrative services as part of the Owner Occupied Rehab Project in the amount of \$1,575.00. Ayes: Kyle, Davis, Cory, Mike, Tanner. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #2: DISCUSSION/ACTION RE: Approval of Request for CDBG Funds Drawdown #4

It was moved by Tanner and seconded by Cory to approve the request for CDBG Funds Drawdown #4 in the amount of \$1,575.00 as part of the Owner Occupied Rehab Project. Ayes: Kyle, Cory, Mike, Tanner and Davis. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #3: DISCUSSION/ACTION RE: Discussion on OOR Project options to encourage more applicants

Lori Ferguson with SCEDD discussed with the board the current program guidelines that we have with our OOR project. She also discussed with the board the efforts that have been made to spark interest in the community to draw more applicants. Currently we have one applicant. Laura Hart, DED Housing Program Rep, was also available at the meeting and provided some insight on what the board could do. The recommendation was to revise our current Program Guidelines and to request an extension. Suzanne Brodine and Lori Ferguson will work together to make some changes to the Program Guidelines and will have this as an action item on our next board meeting.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Approve purchase and installation of south lift station SCADA monitoring system

It was moved by Mike and seconded by Davis to approve the purchase and installation of the Manhole Level Sensor for \$3,520.00 and the Monitoring Panel for Easy Street South lift station for \$5,398.00 for a total cost of \$8,918.00 plus applicable taxes from Municipal Automation & Control. Ayes: Davis, Kyle, Cory, Mike, Tanner. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #5: DISCUSSION/ACTION RE: Cancel contracts with GD Construction for 2019 street patch projects

It was moved by Tanner and seconded by Cory to cancel contracts with GD Construction for 2019 street patch projects. Ayes: Davis, Kyle, Cory, Mike, Tanner. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Approve purchase and installation of park equipment

No action

AGENDA ITEM #7: DISCUSSION/ACTION RE: Approve Surplus Property Conveyance Policy #9

It was moved by Tanner and seconded by Kyle to approve Surplus Property Conveyance Policy #9. Ayes: Kyle, Tanner, Davis, Mike and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #8: DISCUSSION/ACTION RE: Approve emergency restrictions on Public Facilities in response to COVID-19

It was moved by Tanner and seconded by Mike to approve the emergency actions taken in response to COVID-19 public health crisis. Ayes: Mike, Kyle, Davis, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #9: DISCUSSION/ACTION RE: Approve Policy #10 regarding Public Health Emergency Closures

It was moved by Tanner and seconded by Kyle to approve Policy #10 regarding Public Health Emergency Closures. Ayes: Mike, Kyle, Tanner, Davis and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #10: DISCUSSION/ACTION RE: Approve Resolution regarding COVID-19 Assistance

Resolution 2020-3 introduced by Tanner:

RESOLUTION NO. 2020-3

WHEREAS, the COVID-19 virus has impacted many aspects of our everyday lives; and

WHEREAS, one of the impacts of COVID-19 is the economic impact it has had and continues to have on our community; and

WHEREAS, the Village of Elm Creek Board of Trustees believes that during this unprecedented time in world history that everyone must do their part to assist their neighbors and community; and

NOW THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF ELM CREEK, NEBRASKA THAT:

1. The Village of Elm Creek hereby suspends utility late fees on payments beginning with the March 2020 billing cycle and all disconnects and associated disconnect fee until May 31, 2020.
2. This resolution and policy described herein may be extended by a simple majority vote of the elected members of the Elm Creek Board of Trustees.

3. The Village of Elm Creek will assist customers to make payment arrangements, so that customers do not get further behind on monthly utility payments.

Adopted by the Board of Trustees of the Village of Elm Creek, Nebraska, March 26, 2020.

VILLAGE OF ELM CREEK, NEBRASKA

By:

Tanner Tool, Chairman

ATTEST:

By:

Wendy Clabaugh, Village Clerk

[SEAL]

It was moved by Tanner and seconded by Davis to approve Resolution 2020-3 regarding COVID-19 Assistance. Ayes: Mike, Davis, Kyle, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #11: DISCUSSION/ACTION RE: Approve purchase of dump truck chassis

Motion made by Tanner to approve the purchase of dump truck chassis from Hansen International Truck in the amount of \$25,000.00. There was no Second taken. Motion dies.

AGENDA ITEM #12: DISCUSSION/ACTION RE: Approve purchase of snow plow and associated parts

No action

DEPARTMENT REPORTS:

BUILDING PERMITS-Currently we have one Fence permit.

EMPLOYEE REPORTS-Suzanne is halfway through the interview process with the lifeguards. With the covid pandemic, it will be tough to have new guards getting certified with the YMCA being closed. Also discussed was the Families First Act and how covid will be affecting this. Suzanne discussed with the board the Business Grants and wanted to set up a special meeting April 2nd at 7:30pm via ZOOM meeting platform.

LIBRARY REPORT-Library staff continue to work on the book digitization. You can go to the village website to the Library page and click on the link to see all of the books that are currently searchable online.

AGENDA ITEM #10: Adjournment

All agenda items having been considered, it was moved by Kyle and seconded by Mike to adjourn this Regular Meeting. Ayes: Kyle, Cory, Davis, Tanner, Mike. Nays: none. Absent: none. The motion carried and the meeting was adjourned at 9:38p.m.

Chairman-Elm Creek Village Board

ATTEST:

Village Clerk

(SEAL)