

**VILLAGE OF ELM CREEK  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
APRIL 23, 2020, 7:30 P.M.**

As per Governor Pete Ricketts' Executive Order, dated March 17, 2020, No. 20-03, Corona Virus – Public Meetings Requirement Limited Waiver, the Village of Elm Creek Board of Trustees Regular Meeting scheduled for Thursday, April 23 at 7:30PM, was conducted as a virtual meeting via the ZOOM Meetings Platform. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Tanner Tool called the meeting to order at 7:34p.m. by calling for the roll with the following members responding: Kyle Lawrence, Davis Miner, Cory Halliwell, and Tanner Tool. Absent: Mike Brown. Tanner announced that the Open Meeting Laws were posted on the village website for the public's inspection.

**CONSENT AGENDA**

It was moved by Tanner and seconded by Kyle to approve the Consent Agenda consisting of the Claims for the month of April 2020 in the amount of \$62,429.05 and to approve the minutes of the Regular meeting on March 26, 2020 and Special Meeting on April 2, 2020. Ayes: Kyle, Cory, Davis and Tanner. Nays: none. Absent: Mike. The motion carried.

**SHERIFF'S REPORT:**

Captain Bob was at the meeting to report for the Sheriff's Department. It has been very low activity this month, some due to weather and mostly due to COVID and the Social Distancing. We have a new CSO, Alex Humpfer, that will be starting with the Sheriff's Department.

**REGULAR AGENDA**

**AGENDA ITEM #1: DISCUSSION/ACTION RE: Consider financial contribution to Stampede Fireworks**

It was moved by Tanner and seconded by Davis to approve the payment to the Noah Hubbard Firework Fund in the amount of \$1800.00 including the insurance cost out of Keno Funds. Ayes: Kyle, Davis, and Tanner. Nays: none. Absent: Mike. Abstain: Cory. The motion carried.

**AGENDA ITEM #2: DISCUSSION/ACTION RE: Approve the revised program guidelines for the Owner Occupied Rehabilitation CDBG #18-HO-34054**

It was moved by Tanner and seconded by Cory to approve the revised program guidelines for the Owner Occupied Rehabilitation CDBG #18-HO-34054. Ayes: Kyle, Cory, Tanner and Davis. Nays: none. Absent: Mike. The motion carried.

**AGENDA ITEM #3: DISCUSSION/ACTION RE: Discuss Easy Street Part #3 Paving Project**

Lance Harter with Oak Creek Engineering put together the cost of paving the remainder of Easy Street from Boyd Avenue to 52<sup>nd</sup> Street with 8" concrete. Total cost is estimated at \$795,000.00. The board also discussed a few other streets that also are in need of replacement including Elm Avenue on the east side of town, Boyd Avenue from Easy St to Bond St, and also Bond Street from Potter to Boyd. After discussing the different areas the board requested to have Lance put together a bid package for Bond Street from Potter to Boyd. And the board would also like to have Easy Street Surveyed.

**AGENDA ITEM #4: DISCUSSION/ACTION RE: Approve purchase of snow plow chassis**

No action

**AGENDA ITEM #5: DISCUSSION/ACTION RE: Approve purchase of snow plow attachments**

No action

**AGENDA ITEM #6: DISCUSSION/ACTION RE: Approve Village Policy #11: Employee Cash Benefit**

It was moved by Tanner and seconded by Kyle to approve Village Policy #11: Employee Cash Benefit. Ayes: Davis, Kyle, Cory, and Tanner. Nays: none. Absent: Mike. The motion carried.

**AGENDA ITEM #7: DISCUSSION/ACTION RE: Approve Personnel Manual**

It was moved by Tanner and seconded by Davis to approve personnel manual. Ayes: Kyle, Tanner, Davis, and Cory. Nays: none. Absent: Mike. The motion carried.

**AGENDA ITEM #8: DISCUSSION/ACTION RE: Approve Flowmeter purchase and installation from Johnson Services for South Lift Station**

It was moved by Tanner and seconded by Davis to approve the purchase of the Flowmeter from Municipal Automation in the amount of \$3,912.50 plus applicable taxes and to approve the installation of the flowmeter by Johnson Services in the amount of \$3,400.00 for the Main South Lift Station. Ayes: Kyle, Davis, Tanner and Cory. Nays: none. Absent: Mike. The motion carried.

**DEPARTMENT REPORTS**

**BUILDING PERMITS:** There are 4 approved fence permits, 2 more pending. One garage permit has been approved.

**EMPLOYEE REPORTS:** NRD has provided the village with pine trees to make available to the Elm Creek residents. This has been advertised on social media and trees will be made available for pick up on Friday. There have already been a few requests already for the trees. Community Action Partnership of Mid-Nebraska is requesting the Village's Letter of Support for the project they are applying for with the NE Department of Economic Development to continue the 2018 DPA project which helps to serve first-time homebuyers with payment assistance on their mortgages. The board has requested that we go ahead and write up a Letter of Support.

**LIBRARY REPORT:** Library is still closed at this time.

**AGENDA ITEM #9: Adjournment**

All agenda items having been considered, it was moved by Davis and seconded by Kyle to adjourn this Regular Meeting. Ayes: Kyle, Cory, Davis, and Tanner. Nays: none. Absent: Mike. The motion carried and the meeting was adjourned at 8:53p.m.

ATTEST:

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Chairman-Elm Creek Village Board

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Village Clerk

(SEAL)