

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 17, 2015, 7:30 P.M.**

A Regular Meeting of the Elm Creek Village Board of Trustees convened in open and public session at the Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 7:30 p.m. on December 17, 2015. Advance Notice of this meeting was given in advance thereof by publication in the Beacon Observer and posting of same in three public places within the Village, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Chairman Jim Gunderson called the meeting by calling for the roll, with the following members responding: Kathy Labs, Jim Gunderson, Gary Brouillette, Cory Halliwell, and Davis Miner. Absent: none. Jim then stated that the Open Meeting Laws were posted in the hallway leading to the meeting room for the public's inspection.

CONSENT AGENDA

It was moved by Jim and seconded by Davis to approve the Consent Agenda consisting of the minutes of the Regular Meeting on November 19, 2015 and approval of the Claims for the month of December 2015 totaling \$41,544.50. Ayes: Kathy, Jim, Gary, Cory, and Davis. Nays: none. The motion carried.

It was moved by Jim and seconded by Kathy to adjourn the meeting Sine Die. Ayes: Jim, Kathy, Gary, Cory, and Davis. Nays: none. The motion carried.

REORGANIZATION

The Clerk asked for nominations for Chairperson of the Board. Kathy Labs nominated Jim Gunderson. It was then moved by Kathy and seconded by Gary to cease nominations. Ayes: Cory, Gary, Kathy, and Davis. Abstain: Jim. Nays: none. The motion carried and the nominations ceased. There was no need to carry out a secret ballot vote. Jim Gunderson was reappointed as Chairman. Jim then appointed Gary Brouillette as Vice-Chairman. It was moved by Jim and seconded by Davis to ratify the appointment of Gary Brouillette as Vice Chairman. Ayes: Cory, Jim, Kathy, and Davis. Abstain: Gary. Nays: none. The motion carried.

DEPARTMENT REPORTS

EMPLOYEE REPORTS: Clint discussed the need to replace some of the Christmas Lights as some are broken. The board would like to see if the Keno Funds could be used.

SHERIFF'S REPORT: Captain Bob didn't have much to report this month. He did request the help of the community in regards to the pedestrian hit and run that if anyone had any information to please contact the Sheriff's department as they are continuing to work on the case.

REGULAR AGENDA

AGENDA ITEM #1: JEO Consulting/Dave Henke Special Assessments.

Dave Henke with JEO was at the meeting to discuss the Special Assessments for Easy Street and the Sidewalk District. The Board requested Dave to do 50% of the sidewalk costs, no curbs and no gutters, sidewalk cost only. Dave will put together the document and send to Wendy and the board members. The board reviewed the assessment on the Easy Street and approved and okayed JEO to put together and have ready for the next meeting.

AGENDA ITEM #2: JEO Consulting/Thomas Krueger One & Six Year Planning.

Tom Krueger with JEO was present at the meeting to go over One & Six Year planning for 2016. The board discussed the two streets West Calkins Avenue south of the Village Center and West Elm Ave (Meads subdivision) as needing work done. It was discussed that the West Calkins Avenue to be on the One year plan and West Elm Ave moving to the Six year plan.

AGENDA ITEM #3: Designate depositories for Village funds; designate legal publication.

It was moved by Gary and seconded by Jim to approve Firstier Bank and Farmer's Merchants Bank as the designated depositories for the Village funds and the Beacon Observer as the legal publication. Ayes: Gary, Kathy, Davis, Jim, and Cory. Nays: none. The motion carried.

AGENDA ITEM #4: Appointment of Village officials and Boards

It was moved by Jim and seconded by Kathy to appoint the following officials and boards:

- A. Village Attorney- Dewald Deaver Law Firm
- B. Village Engineer-JEO Consulting Group
- C. Street Commissioner-Tom Krueger, JEO
- D. Village Clerk/Treasurer-Wendy Clabaugh
- E. Utilities Superintendent- Clint Carr
- F. Emergency Management Director-Clint Carr
- G. Librarian-Jane Walker
- H. Zoning Administrator-Clint Carr
- I. Board of Health-Captain Bob Anderson, Carol Jorgensen, and Jim Gunderson
- J. Committees: to Park/Cemetery: Cory, Kathy and Jim; Sewer/Water: Gary and Jim; Streets/Garbage: Davis and Jim.

Ayes: Davis, Gary, Kathy, Cory, and Jim. Nays: none. The motion carried.

AGENDA ITEM #5: Approval to continue with employee benefit for 2016.

It was moved by Kathy and seconded by Jim to continue with the monthly employee benefit for the full time employees. Ayes: Gary, Kathy, Davis, Jim, and Cory. Nays: none. The motion carried.

AGENDA ITEM #6: New Appointments on Library.

It was moved by Jim and seconded by Davis to appoint Marlene Blevins, Barb Keep and Jessica Whitmire to the Library Board. Ayes: Gary, Kathy, Davis, Jim, and Cory. Nays: none. The motion carried.

AGENDA ITEM #7: Lights in Shop.

It was moved by Jim and seconded by Gary to purchase new lights in the shop from American Lights in the amount of \$1,800.00. Ayes: Gary, Kathy, Davis, Jim, and Cory. Nays: none. The motion carried.

AGENDA ITEM #8: Executive Session.

It was moved by Jim and seconded by Kathy at 8:35pm to go into executive session to discuss insurance. Ayes: Kathy, Jim, Gary, Cory, and Davis. Nays: none. The motion carried. It was moved by Jim and seconded by Cory at 9:00pm to come out of executive session. Ayes: Kathy, Jim, Gary, Cory, and Davis. Nays: none. The motion carried.

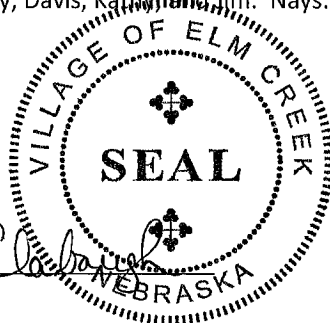
AGENDA ITEM #9: Adjournment.

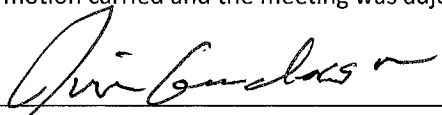
All agenda items having been considered, it was moved by Davis and seconded by Cory to adjourn this Regular Meeting. Ayes: Gary, Cory, Davis, Kathy, and Jim. Nays: none. The motion carried and the meeting was adjourned at 9:01 p.m.

(SEAL)

ATTEST:

Village Clerk




Chairman-Elm Creek Village Board