

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MARCH 23, 2017, 7:30 P.M.**

A Regular Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 7:30 p.m. on March 23, 2017. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Chairman Jim Gunderson called the meeting to order at 7:30 p.m. by calling for the roll with the following members responding: Davis Miner, Jim Gunderson, Cory Halliwell, Gary Brouillette and Mike Brown. Absent: none. Jim announced that the Open Meeting Laws were in the hallway leading to the meeting room for the public's inspection.

CONSENT AGENDA

It was moved by Jim and seconded by Gary to approve the Consent Agenda consisting of the minutes of the Regular Meeting on February 27, 2017 and approval of the Claims for the month of March 2017 in the amount of \$30,076.82. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried.

DEPARTMENT REPORTS

EMPLOYEE REPORTS: Clint reported that the large concrete pile at the lagoon needs crushed and distributed around the lagoon banks. Clint will contact Blessing about getting the concrete crushed and pricing.

SHERIFF'S REPORT: There was no one in attendance from the Buffalo County Sheriff's Department

REGULAR AGENDA

AGENDA ITEM #1: DISCUSSION/ACTION RE: Josh and Becca Putnam Request for Variance

Josh and Becca Putnam were present to request a Variance on their building permit to add an addition onto the north side of their house that would be 6ft x 20ft. The north side of the new addition will sit closer to Putnam's north property line than the current side yard setbacks of 8ft as required by the Elm Creek Comprehensive Plan. The Planning Commission met on March 16th regarding Putnam's request to provide the Village Board with their recommendation. The Planning Commission was not able to provide a recommendation as they felt they did not have the exact information and measurements in regards to the addition and the distance from the north side of the north property line. It was moved by Jim and seconded by Davis to go into Executive Session at 8:04pm to discuss the Variance Request and review information provided. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried. It was moved by Jim and seconded by Cory to come out of Executive Session at 8:27pm. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried. It was then moved by Jim and seconded by Davis to approve Putnam's request for variance. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried.

AGENDA ITEM #2: DISCUSSION/ACTION RE: USA Outdoors billboard in Elm Creek

USA Outdoors was at the February meeting to request installing a 4 face monopole billboard in Elm Creek to be located in the west side parking lot of Complete Roofing. Currently, the zoning codes in Elm Creek do not allow billboards within their corporate limits. After giving it some thought the board decided to deny the request. It was moved by Jim and seconded by Davis to Deny the building of the billboard by USA Outdoors. Ayes: Jim, Davis, Cory, and Gary. Nays: none. Abstain: Mike. The motion carried.

AGENDA ITEM #3: DISCUSSION/ACTION RE: Hiring Pool Managers/Lifeguards Summer Help

Amber Taylor was present to discuss with the board the hiring of the lifeguards for the 2017 pool season. She also discussed with the board the locations and dates for her to be certified. The locations would be Omaha, North Platte or Grand Island and the only dates available are on weekdays and would require her to miss school and she has no vacation days. The cost to have Amber certified is \$35 and her daily salary calculates out to \$302.33 for missing a day of school (1/185th of her annual salary). It was moved by Davis and seconded by Mike to reimburse Amber \$302.33 plus an additional \$35 to get her certified. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried. It was moved by Jim and seconded by Mike to go into executive session at 8:36pm for discussion of hiring of Pool Managers and Lifeguards. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried. It was moved by Jim and seconded by Gary to come out of executive session at 9:00pm. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried. It was moved by Davis and seconded by Cory to hire the following for Summer Help and positions hire for: Pool Manager - Amber Taylor at \$15/hr. Full-Time Assistant Pool Manager - Sharlene Gronewold at \$12.50/hr and Part-Time Assistant Pool Manager – Calli Meier at \$12/hr. Full-Time Lifeguards: Faith Gunderson, Darrin Hunt, Claire Cornell, Sidney Enochs, Audrey Worthing, Maria Klingelhofer and Wyatt Hubbard all at \$9.50/hr. Full-Time Lifeguards: Hannah Carr, Megan Warner and Hallie Gutzwiller all at \$9.00/hr. Clint’s Summer Help – Dominic Johns at \$10.00/hr. Ayes: Davis, Cory, Gary and Mike. Abstain: Jim. Nays: none. The motion carried.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Utility Rates

Jim is not sure the village is ready for all 3 rates to be increased. The garbage rate was last increased in 2005 and the water and sewer rates in 2010. Wendy will be contacting Randy Hellbusch with NerWA and see about having a rate study done.

AGENDA ITEM #5: DISCUSSION/ACTION RE: Picnic Tables at Park

It was moved by Davis and seconded by Cory to approve the purchase of 6 more picnic tables at the park (4 regular and 2 ADA accessible tables) not to exceed \$5,100.00 plus shipping out of the KENO funds. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Policy Changes/Update Employment Application

Luke reviewed the proposed PTO Policy Changes and made a couple of changes in the wording to keep it consistent. It was moved by Jim and seconded by Davis to approve the current Policy Changes regarding PTO. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried.

Luke also reviewed the updated Employment Application and said all looked good. It was moved by Jim and seconded by Davis to approve the updated Employment Application. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried.

AGENDA ITEM #7: DISCUSSION/ACTION RE: Ballfield Concession Bathrooms

Clint reported that the bathrooms at the ball field concessions are almost completed. Need to finish painting the floors and install the diaper changing stations and stall doors upon approval of the purchase to Decker Equipment. It was moved by Jim and seconded by Gary to allow Clint to purchase the diaper

changing stations and stall doors from Decker Equipment in the amount of \$1,681.98. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried.

AGENDA ITEM #8: DISCUSSION/ACTION RE: Executive Session

It was moved by Jim and seconded by Cory to go into executive session at 9:55pm to discuss the land acquisition and well. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried. It was moved by Jim and seconded by Davis to come out of executive session at 10:35pm. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried.

AGENDA ITEM #9: Adjournment

All agenda items having been considered, it was moved by Davis and seconded by Cory to adjourn this Regular Meeting. Ayes: Jim, Davis, Cory, Gary and Mike. Nays: none. The motion carried and the meeting was adjourned at 10:37p.m.

ATTEST:

Chairman-Elm Creek Village Board

Village Clerk

(SEAL)