

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
DECEMBER 2, 2020, 6:30 P.M.**

A Special Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 6:30 p.m. on December, 2020. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Tanner Tool called the meeting to order at 6:30 p.m. by calling for the roll with the following members responding: Kyle Lawrence, Davis Miner, Tanner Tool and Mike Brown. Absent: Cory Halliwell. Tanner announced that in accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted on the east wall of the meeting room.

CONSENT AGENDA

No consent agenda.

REGULAR AGENDA

AGENDA ITEM #1: DISCUSSION/ACTION RE: Approve Employee Insurance Plan.

Tim Hughbanks of Barney Insurance reviewed the proposed employee insurance plan. Brodine stated that the Board had previously determined to contribute \$600 per month toward each employee's plan. Lawrence stated that a percentage of employee premium and family premium is more common, and would be more attractive to recruit and retain employees. Miner stated that 100% employee coverage would be appropriate and within the Village's financial capabilities. Discussion was held regarding the current cash benefit; Brodine recommended that if the Board intended to eliminate the benefit, that they provide 12 months notice to employees. A motion was made by Tool and seconded by Miner to approve employee insurance plan BluePride Silver SHA21 for calendar year 2021 and to contribute 100% of the employee only premium and 50% of dependent premiums or \$600 cash benefit to each employee. Ayes: Miner, Tool, Brown, Lawrence. Nays: None. Absent: Halliwell. The motion carried.

AGENDA ITEM #2: DISCUSSION/ACTION RE: Approve CDS Inspections Invoice #Elm Creek OOR-A06 for housing administrative services as part of the Owner Occupied Rehab project.

Brodine stated that the housing services, and following administrative agenda items regarding the OOR grant are part of the grant award and will be reimbursed by the State. A motion was made by Tool and seconded by Brown to approve CDS Inspections Invoice #Elm Creek OOR-A06 for the housing administrative services as part of the Owner Occupied Rehab project in the amount of \$113.66. Ayes: Miner, Tool, Brown, Lawrence. Nays: None. Absent: Halliwell. The motion carried.

AGENDA ITEM #3: DISCUSSION/ACTION RE: Approve Claim from CMH Interiors for application #Elm Creek OOR0A06.

A motion was made by Tool and seconded by Lawrence to approve the claim from CMH Interiors for application #ELM-HR-03 in the amount of \$6,136.65. Ayes: Miner, Tool, Brown, Lawrence. Nays: None. Absent: Halliwell. The motion carried.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Approve Claim form Homeowner for Application #ELM-HR-03

A motion was made by Tool and seconded by Brown to approve the claim from homeowner for application #ELM-HR-02 in the amount of \$53.48. Ayes: Miner, Tool, Brown, Lawrence. Nays: None. Absent: Halliwell. The motion carried.

AGENDA ITEM #5: DISCUSSION/ACTION RE: Approve Request for CDBG Funds Drawdown #8

A motion was made by Tool and seconded by Lawrence to approve the request for CDBG Funds Drawdown #8 in the amount of \$6,303.79. Ayes: Miner, Tool, Brown, Lawrence. Nays: None. Absent: Halliwell. The motion carried.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Review Personnel Manual

Tabled to December 16, 2020 meeting.

AGENDA ITEM #7: Adjournment

All agenda items having been considered, it was moved by Brown and seconded by Lawrence to adjourn this Regular Meeting. Ayes: Miner, Tool, Brown, Lawrence. Nays: None. Absent: Halliwell. The motion carried and the meeting was adjourned at 7:20 p.m.

Chairman-Elm Creek Village Board

ATTEST:

Village Clerk

(SEAL)