VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
FEBRUARY 26, 2020, 7:30 P.M.

A Regular Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 7:30 p.m. on February 26, 2020. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Tanner Tool called the meeting to order at 7:30p.m. by calling for the roll with the following members responding: Kyle Lawrence, Cory Halliwell, Mike Brown and Tanner Tool. Absent: Davis Miner. Tanner announced that the Open Meeting Laws were in the meeting room on the east wall for the public's inspection.

Motion by Tanner at 7:31PM and seconded by Kyle to open the Public Hearing Road Improvement Program. Ayes: Cory, Kyle, Tanner and Mike. Nays: none. Absent: Davis. The motion carried.

Meeting open to Public Hearing.

Motion by Tanner to close Road Improvement Program Public Hearing at 7:32PM, seconded by Cory. Ayes: Kyle, Mike, Tanner and Cory. Nays: none. Absent: Davis. The motion carried.

CONSENT AGENDA
It was moved by Tanner and seconded by Kyle to approve the Consent Agenda consisting of the Claims for the month of February 2020 in the amount of $97,337.76 and to approve the minutes of the Regular meeting on January 23, 2020 and the Special meeting on February 10, 2020. Ayes: Kyle, Cory, Mike and Tanner. Nays: none. Absent: Davis. The motion carried.

SHERIFF'S REPORT:
Captain Bob was at the meeting to report for the Sheriff's Department. They have 2 new deputies in training and one deputy will be leaving the staff. They continue to work with the school and the community. It was a quiet January with not much activity to report.

REGULAR AGENDA
AGENDA ITEM #5: DISCUSSION/ACTION RE: Resolution to adopt the Rural Workforce Housing Program Incentive Plan
This agenda was moved up to discuss first. It was moved by Tanner and seconded by Cory to adopt Resolution 2020-2 of the Rural Workforce Housing Program Incentive Plan. Ayes: Kyle, Mike, Cory, Tanner. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #1: DISCUSSION/ACTION RE: Resolution to adopt the One & Six Year Road Improvement Program
It was moved by Tanner and seconded by Kyle to adopt Resolution 2020-1 for the One & Six Year Road Improvement Program as modified. Ayes: Kyle, Cory, Mike, Tanner. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #2: DISCUSSION/ACTION RE: Approve Community Partner Membership to Economic Development Council for Buffalo County in the amount of $5,000.00

It was moved by Tanner and seconded by Mike to approve the Community Partner Membership to Economic Development Council of Buffalo County in the amount of $5,000.00. Ayes: Kyle, Cory, Mike, Tanner. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #3: DISCUSSION/ACTION RE: Approve Easement for NPPD

It was moved by Tanner and seconded by Kyle to approve the Easement for NPPD. Ayes: Kyle, Cory, Tanner, Mike. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Personnel Manual

It was moved by Tanner and seconded by Mike to approve the Personnel Manual. Ayes: Kyle, Cory, Mike, Tanner. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Approve CDS Inspections Invoice #EC OOR-A02 for housing administrative services as part of the Owner Occupied Rehab Project

It was moved by Tanner and seconded by Cory to approve CDS Inspections Invoice #EC OOR-A02 for housing administrative services as part of the Owner Occupied Rehab Project in the amount of $325.00. Ayes: Kyle, Mike, Tanner and Cory. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #7: DISCUSSION/ACTION RE: Approve CDS Inspections Invoice #EC OOR-LBP01 for lead based paint services as part of the Owner Occupied Rehab Project

It was moved by Tanner and seconded by Cory to approve CDS Inspections Invoice #EC OOR-LBP01 for lead based paint services as part of the Owner Occupied Rehab project in the amount of $1,000.00. Ayes: Kyle, Tanner, Mike and Cory. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #8: DISCUSSION/ACTION RE: Approval of Request for CDBG Funds Drawdown #3

It was moved by Tanner and seconded by Kyle to approve the Request for CDBG Funds Drawdown #3 in the amount of $1,500.00. Ayes: Mike, Kyle, Tanner and Cory. Nays: none. Absent: Davis. The motion carried.

AGENDA ITEM #9: DISCUSSION/ACTION RE: Approval of Applicant Number ELM-HR-01 of the Owner Occupied Rehab Project

It was moved by Tanner and seconded by Mike to approve the Owner Occupied Rehab Project for Applicant Number ELM-HR-01 based on the recommendation and Work Write-Up from CDS Inspections & Beyond and the recommendation from the Ad Hoc Housing Committee. Ayes: Mike, Kyle, Tanner and Cory. Nays: none. Absent: Davis. The motion carried.

DEPARTMENT REPORTS:

BUILDING PERMITS – none at this time

EMPLOYEE REPORTS – the board discussed some potential ADA improvements at the village hall that would include improvements to the paved parking and ADA ramps as well as increasing the width of the sidewalks to allow for more walking room when cars bumpers hang out over the sidewalk leaving minimal walking space. Also discussed was adding the electric openers to the doors. Suzanne also did a cost analysis of health insurance for employees, currently we do not offer this as we are not required due to our size. Just something to maybe look at as the cost of health insurance has gone up over the years and in order to add new staff or retain staff, it would be nice to have something to offer to employees.

LIBRARY REPORTS – 2 new desks have been ordered for the public library computers. They appreciate the new library sign and have discussed some upcoming events that they are planning for the library.

AGENDA ITEM #10: Adjournment

All agenda items having been considered, it was moved by Kyle and seconded by Mike to adjourn this Regular Meeting. Ayes: Kyle, Cory, Tanner, Mike. Nays: none. Absent: Davis. The motion carried and the meeting was adjourned at 8:22p.m.

_____

Chairman-Elm Creek Village Board

ATTEST:

_____

Village Clerk (SEAL)