

**VILLAGE OF ELM CREEK
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
JANUARY 23, 2020, 7:30 P.M.**

A Regular Meeting of the Elm Creek Village Board of Trustees was convened in open and public session at the Elm Creek Village Center, 535 W. Boyd Avenue, Elm Creek, Nebraska at 7:30 p.m. on January 23, 2020. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village and publication in the Beacon Observer, as shown in the Certificate of Posting affixed to these minutes. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees and their acknowledgment of receipt of Notice and the agenda are affixed to these minutes. Tanner Tool called the meeting to order at 7:34 p.m. by calling for the roll with the following members responding: Kyle Lawrence, Davis Miner, Cory Halliwell, Mike Brown and Tanner Tool. Absent: none. Tanner announced that the Open Meeting Laws were in the meeting room on the east wall for the public's inspection.

CONSENT AGENDA

It was moved by Tanner and seconded by Kyle to approve the Consent Agenda consisting of the Claims for the month of January 2020 in the amount of \$70,725.71 and to approve the minutes to the meeting on December 18, 2019. Ayes: Kyle, Davis, Cory, Mike and Tanner. Nays: none. Absent: none. The motion carried.

SHERIFF'S REPORT:

Sergeant Gibbs was at the meeting to report for the Sheriff's Department. There was not much to report for the month of December.

REGULAR AGENDA

AGENDA ITEM #1: DISCUSSION/ACTION RE: Audit presented by Dana F Cole & Company

It was moved by Tanner and seconded by Davis to approve the Audit as presented by Ryan Hipke with Dana F. Cole & Company. Ayes: Kyle, Davis, Cory, Mike, Tanner. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #2: DISCUSSION/ACTION RE: Jim Gunderson Requests for Carnival for Stampede weekend

No action

AGENDA ITEM #3: DISCUSSION/ACTION RE: Blessing Construction Request for Payment – Pay Application #1 for 2019 Paving Improvements-Easy Street and Calkins Avenue Project #9-M5-5

It was moved by Tanner and seconded by Cory to approve Blessing Construction Request for Payment – Pay Application #1 for 2019 Paving Improvements-Easy Street and Calkins Avenue Project #9-M5-5 in the amount of \$22,679.55. Ayes: Kyle, Davis, Cory, Tanner, Mike. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #4: DISCUSSION/ACTION RE: Approve Highway 30 sidewalk engineer's estimate and direct staff to seek bids for construction

It was moved by Tanner and seconded by Mike to accept the Engineer's estimate as presented and direct staff to publish a Request for Proposals for construction. Ayes: Kyle, Davis, Cory, Mike, Tanner. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #5: DISCUSSION/ACTION RE: Pool Painting Bids

It was moved by Tanner and seconded by Davis to approve the bid from Havco Pools, Inc in the amount of \$8,560.00 for the repainting of the Municipal Pool. Ayes: Kyle, Mike, Davis, Cory, Tanner. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #6: DISCUSSION/ACTION RE: Continuing Education, Certifications, and Training Expenses Policy 005

It was moved by Tanner and seconded by Cory to approve the Continuing Education, Certifications, and Training Expenses Policy 005. Ayes: Kyle, Davis, Mike, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #7: DISCUSSION/ACTION RE: Overtime Driving Policy 007

It was moved by Tanner and seconded by Kyle to approve the Overtime Driving Policy 007. Ayes: Kyle, Davis, Tanner, Mike and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #8: DISCUSSION/ACTION RE: Employee Cell Phones Policy 008

It was moved by Tanner and seconded by Cory to approve the Employee Cell Phones Policy 008. Ayes: Mike, Kyle, Davis, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #9: DISCUSSION/ACTION RE: Approve Expansion of the Library Board to include a Member Position reserved for Youth

No action

AGENDA ITEM #10: DISCUSSION/ACTION RE: Approve CDS Inspections & Beyond Invoice #Elm Creek OOR-A01 for project-related costs through 12.26.2019 as part of the Owner Occupied Rehab project

It was moved by Tanner and seconded by Davis to approve payment of CDS Inspections & Beyond Invoice #Elm Creek OOR-A01 for project-related costs through 12.26.2019 as part of the Owner Occupied Rehab project in the amount of \$175.00. Ayes: Kyle, Mike, Davis, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #11: DISCUSSION/ACTION RE: Personnel Manual

It was moved by Tanner and seconded by Cory to approve the changes to the Personnel Manual. Ayes: Kyle, Davis, Tanner, Mike and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #12: DISCUSSION/ACTION RE: Request to dissolve the Village Agency

It was moved by Tanner and seconded by Kyle to approve the request to dissolve the Village Agency. Ayes: Kyle, Davis, Mike, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #13: DISCUSSION/ACTION RE: Approve grant agreement with the Department of Energy and Environment and Award bid to Sterling West for crumb rubber playground mulch

It was moved by Tanner and seconded by Kyle to approve the grant agreement with the Department of Energy and Environment and Award bid to Sterling West for crumb rubber playground mulch for \$24,708.00. Ayes: Kyle, Davis, Tanner, Mike. Nays: Cory. Absent: none. The motion carried.

AGENDA ITEM #14: DISCUSSION/ACTION RE: Approve Amendment to Owner Occupied Rehabilitation Program Guidelines

No action.

AGENDA ITEM #15: DISCUSSION/ACTION RE: Appoint Ad-Hoc Housing Committee for the Owner Occupied Rehabilitation Project

It was moved by Tanner and seconded by Cory to appoint the Village Board as the Ad-Hoc Housing Committee for the Owner Occupied Rehabilitation Project. Ayes: Kyle, Davis, Mike, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #16: DISCUSSION/ACTION RE: Approve quote from Eakes on proposed lease for Copier, Printer, Scanner & Fax

It was moved by Tanner and seconded by Mike to approve the proposed quote from Eakes on the lease for a Copier, Printer, Scanner & Fax in the amount not to exceed \$185.56 per month. Ayes: Kyle, Mike, Davis, Tanner and Cory. Nays: none. Absent: none. The motion carried.

AGENDA ITEM #17: DISCUSSION/ACTION RE: Approve Request for Proposals for Solid Waste Collection and direct staff to Publish RFP

It was moved by Tanner and seconded by Cory to approve the Request for Proposals for Solid Waste Collection and direct staff to Publish RFP. Ayes: Mike, Kyle, Davis, Tanner and Cory. Nays: none. Absent: none. The motion carried.

DEPARTMENT REPORTS

BUILDING PERMITS

EMPLOYEE REPORTS

LIBRARY REPORTS

AGENDA ITEM #18: Adjournment

All agenda items having been considered, it was moved by Kyle and seconded by Mike to adjourn this Regular Meeting. Ayes: Davis, Kyle, Cory, Tanner, Mike. Nays: none. Absent: none. The motion carried and the meeting was adjourned at 9:10p.m.

Chairman-Elm Creek Village Board

ATTEST:

Village Clerk

(SEAL)